

# Clay Springs – Pinedale

Volunteer Fire District

P.O. Box 1267

Pinedale, Arizona 85934

## Minutes of the

### Governing Board Meeting

October 25th, 2018, 7:00 pm. at the Pinedale station

1.) Call to Order: 7:00pm

2.) Pledge of Allegiance: By All

3.) Invocation: by Chief Bob Garvin

4.) Roll Call: Present were Chief Robert Garvin, Robert Quackenbush, Dell Etter, Starla Kizzar, Sue Hileman, David Flores and Mike Neill. Joe Holyoak was not present.

5.) Call to the Public: Also present were Brian richards to present audit and also present was Josh Raban to present our department insurance coverage plan.

6.) Approval of Minutes: David Flores made motion to approve minutes, Sue Hileman made 2<sup>nd</sup> motion. Passed 4-0.

7.) Monthly Financial Report: Starla Kizzar presented the report. Motion to accept by Mike Neill, 2<sup>nd</sup> motion by David Flores. Passed 4-0.

8.) Old Business: None

9.) New Business:

a.) Audit- Brian Richards presented the audit and explained a \$8,380.00 correction. The department audit disclosed no instance of non-compliance. Motion to approve audit by David Flores, 2<sup>nd</sup> by Sue Hileman. Passed 4-0.

b.) Insurance- Josh Raban explained the insurance plan that we are renewing. The annual premium has increased to \$21,046.00, an increase of \$1,290.00 more than last year. Motion to accept/approve by Sue Hileman, 2<sup>nd</sup> motion by David Flores. Passed 4-0.

10.) Chief Report: See attached report.

11.) Summary of News, Correspondence and current events: Starla Kizzar talked about the address correction for the I.R.S. Starla also paid an I.R.S bill for \$20.51 but the I.R.S refunded \$6.01. All is good now.

12.) Motion to Adjourn: Motion to adjourn made by David Flores, 2<sup>nd</sup> motion by Sue Hileman. Passed 4-0 Adjournment at 7:15PM

13.) Time and Date of Next Regular Scheduled Meeting: November 15, 2018 7:00 pm

Minutes by: Mike Neill

10/25/18

Typed by: Starla Kizzar – 10/25/18

Approved by : Michael D. Neill <sup>(MN)</sup> 11/15/18