

Clay Springs – Pinedale

Volunteer Fire District
P.O. Box 1267
Pinedale, Arizona 85934

Minutes of the Governing Board Meeting

February 22nd, 2018, 7:00 pm. at the Pinedale station

- 1.) **Call to Order:** 7:00pm
- 2.) **Pledge of Allegiance:** By All
- 3.) **Invocation:** by Mike Neill
- 4.) **Roll Call:** Present were Bob Garvin, Bob Quackenbush, Dell Etter, Starla Kizzar, Mike Neill. Sue Hileman was present telephonically. Not present were Richard Stapley and Debra ~~Kester~~ PERKINS
- 5.) **Call to the Public:** None
- 6.) **Approval of Minutes:** Motion to accept the minutes of January 25th, 2018, by Mike Neill. 2nd with an amendment to Item #9 section b. It should also state motion passed 3-0. Sue Hileman seconded the motion. Motion passed 3-0
- 7.) **Monthly Financial Report:** Mike Neill made a motion to accept the financial report with a correction to the total amount of accruals to reflect \$12,124.98. Sue Hileman 2nd the motion. Passed 3-0
- 8.) **Old Business:**
 - a.) (A) Quickbooks:
 - a. Starla explained the quickbooks back up securities to the board. There are two versions. She suggested possibly getting the 25 gigabyte storage for about \$150.00 per year
 - b. The software to upgrade quickbooks to 2018 version would cost between 379.00 and \$500.00. Depending on discounts available at the time of purchase.
 - b.) Starla requested the purchase of Microsoft 365 would be \$100.00 a year plus tax.
 - c.) Starla requested the purchase of acrobat pro at a price of 179.88 plus tax per year. Starla explained that with the purchase of the upgrades, backups and useful programs, her job would become more efficient and less time consuming to manage day to day tasks. All of the programs together would cost approximately \$400 per year plus tax. Bob Quackenbush made the motion to purchase the needed software. Not to exceed \$500. Sue made a second motion. Passed 3-0.
- 9.) **New Business:** The board continues to work on the 2018-2019 budget
- 10.) **Chief Report:** See attached report.
- 11.) **Correspondence:** None
- 12.) **Time and Date of Next Regular Scheduled Meeting:** March 29th, 2018 19:00

13.) **Adjournment: 8:00PM**

Minutes by: Mike Neill

2/22/2018

Typed by: Starla Kizzar

Approved by : Michael P. Neill 3/29/18