

**CLAY SPRINGS-PINEDALE
VOLUNTEER FIRE DISTRICT
P.O. BOX 926
CLAY SPRINGS, ARIZONA 85923**

**AGENDA FOR
GOVERNING BOARD MEETING**

September 18, 2014

MINUTES OF MEETING

The Fire Board of the Clay Springs Pinedale Volunteer Fire District will meet in regular session at the Pinedale Fire Station in Navajo County, Arizona. The board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03(A) (3) for legal advice with the District's attorney on matters as set forth in the agenda item. The Following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

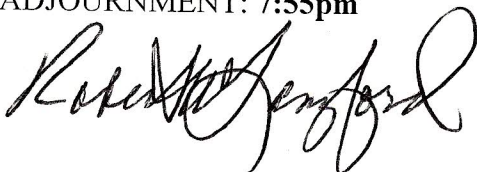
- 1) CALL TO ORDER: **Bill Petersen, 7:00pm**
- 2) PLEDGE OF ALLEGIANCE / INVOCATION : **Mike**
- 3) BOARD MEMBERS PRESENT: **Bill, Rob, Mike, Bob, Chief Garvin & Etter**
- 4) DISCUSSION AND POSSIBLE ACTION ON MINUTES: **Motion to approve Bob, second Rob, approval of minutes**
 - DISCUSSION AND POSSIBLE ACTION ON FINACIAL INFORMATION: **Discussion on purchase of payroll module from Quick Books. Discussion on how to implement the chart of accounts.**
 - **Cover sheet of financial information explained by Chief Etter. See attached finances for month of August 2014.**
 - **Quick Books payroll module suggested for purchase by auditors to facilitate payroll. Cost \$360.00 yr. Not to be used until first of year.**
 - **Creation of a new chart of accounts also suggested by auditors. One of the auditors was familiar with Quick Books, could offer suggestions on how to merge with current information. Also, someone from Snowflake might be contacted.**
- 5) CHIEFS REPORT: **Chief Garvin presented, see attached. Open House Oct. 4th, Christmas Dinner Dec. 5th**
- 6) DISCUSSION AND POSSIBLE ACTION ON NEW CORRESPONDENCE: **Quarterly reports**
- 7) CALL TO THE PUBLIC:
- 8) EXECUTIVE SESSION – WHEN REQUIRED

9) DISCUSSION AND ACTION ON DATE, TIME AND PLACE OF NEXT MEETING :

October 16th, Pinedale Sta. Invitation made to Brian Richards to attend.

10) CLOSING PRAYER : **Chief Garvin**

11) ADJOURNMENT: **7:55pm**

A handwritten signature in black ink, appearing to read "Robert W. Jernford". The signature is written in a cursive style with a large, looping initial "R".