

# Clay Springs – Pinedale

Volunteer Fire District  
P.O. Box 1267  
Pinedale, Arizona 85934

## Minutes of the

Governing Board Meeting  
March 24, 2016, 7:00 pm. at the Pinedale Station

- 1.) **Call to Order: at 7:pm**
- 2.) **Pledge of Allegiance/All**
- 3.) **Roll Call;** Chief Bob Garvin, Bob Quackenbush, Debra Perkins, Sue Hileman, Mike Neil, Del Etter, Starla Kizzar, Richard Stapely- Via Phone Conference.
- 4.) **Call to the Public:** No One Present
- 5.) **Approval of Minutes:** February 18,2016, Sue Hileman motioned to accept minutes, Mike Neil second, motion passed, 5-0
- 6.) **Monthly Financial Report.** By Starla Kizzar and Del Etter. Mike Neil made a motion to accept the financial report. Sue Hileman seconded the motion. Financial Report accepted 5-0
- 7.) **Old Business:**
  - a.) No Old Business
- 8.) **New Business:**
  - a.) **(AD)** In the Standard Operating Guidelines, it was noted that all affected personnel will go through Assistant Chief Del Etter to go to the Chief Robert Garvin. This is due to the new nepotism policy/bylaw 2016-1 to follow the law and avoid conflict. Mike Neil made a motion to accept new S.O.G's. Sue Hileman seconded the motion. Board passed 5-0. Chief Garvin will ask for final approval of the new S.O.G's from the county attorney.
  - b.) **(AD)** Chiefs Contract: (Spelling errors to be corrected) Mike Neil made a motion to accept the Chiefs new contract. Sue Hileman seconded the motion. Board passed 5-0.
  - c.) **(AD)** Wildland Protection Plan: The Board reviewed this plan and should become familiar with the practices and plan. The Board notified Chief Garvin that we are ok with this plan.
  - d.) **(AD)** Facebook added to Department: Starla Kizzar will implement this. Chief Garvin said that it is his hope that this will be used as a social media tool to try to draw more younger people into this Fire Department. Debra Perkins made a motion to continue with this new idea. Sue Hileman seconded the motion. Board passed 5-0.
  - e.) **(AD)** Budget: The 2016/2017 budget was discussed. Board is to review and add any ideas or suggestions.

**9.) Summary of Current Events, News, and Correspondence:**

a. **Dispatch Bill:** Motion to pay bill by Debra Perkins. Motion seconded by Mike Neil.

Passed 5-0.

b. **Audit Contract:** Motion to approve by Debra Perkins. Seconded by Sue Hileman.

Passed 5-0

c. **Copperpoint Insurance:** Copperpoint is seeking more workmans comp. Information.

This subject was tabled until we get more information from them.

10.) **Chief Report:** See attached report: 1 new volunteer- Robert Case; New Tender; Phoenix

fire possible profit; Dutch Oven; CWFPP; Meetings; New Hydrant on Cottonwood Ave; Globe

Gear Grant for Turnouts

11.) **Time and Date of Next Regular Scheduled Meeting:** 7:pm, April 28<sup>th</sup> , 2016

12.) **Adjournment.** 8:40Pm

**Minutes by; Mike Neill**  
**3/24/2016**

*Michael P. Neill*