

Clay Springs – Pinedale

Volunteer Fire District
P.O. Box 1267
Pinedale, Arizona 85934

(Approved) Minutes of the Governing Board Meeting

June 23rd, 2016, 7:00 pm. at the Pinedale Station

The Fire Board of the Clay Springs Pinedale Volunteer Fire District will meet in regular session in Navajo County, Arizona at the above noted date, time and Pinedale fire station meeting room. The board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03(A) (3) for legal advice with the District attorney on matters as set forth in the agenda. The following topics and variables provided and noted below, will be subject to board consideration, discussion approval, or for further action.

Persons with disabilities who need accommodation to attend and participate in these meetings, may contact the District (at least 48 hours prior to scheduled meetings) & accommodations will be arranged.

- 1.) **Call to Order:** at 7pm by **Bob Quackenbush**, whom also conducted meeting.
- 2.) **Pledge of Allegiance/Invocation** led & provided by **Dale Etter**.
- 3.) **Roll Call;** Bob Quackenbush, Mike Neil, Richard Stapley, Debra Perkins, Sue Hileman.
Chief Bob Garvin, Chief Del Etter, Starla Kizzar, Brian Head also in attendance as guests.
- 4.) **Call to the Public:** The Public may address the Board concerning matters not on the agenda. The board is constrained from taking immediate action on “new items”, and may only refer the matter for further review or place the matter on a future agenda (potential action item assigned for next meeting). Items on the regular agenda should not be discussed during the call to public.
Mr. Brian Head was present to take note of public auction bids on old water truck (no further comment).
- 5.) **Approval of Minutes:** May 26th, 2016: Mike Neil motioned to accept minutes; Sue Hileman seconded; motion passed, 5-0.
- 6.) **Monthly Financial Report.** Action/Discussion (A/D) on District Finances by Del Etter. Motion to accept finance report; Mike Neil motioned to accept Monthly Financial Report with updates (minor changes only) applied recently by Del Etter; Sue Hileman seconded; motion passed 5-0.
- 7.) **Old Business:**
 - a.) A/D) - Review and discuss the opportunities for Starla Kizzar to take educational classes at local college or online training programs that have been identified. This education has been noted and deemed paramount to her ability to correctly (and within the legal constraints) manage budget item listings proficiently. Item tabled for further discussion and to allow for continued information gathering.

- b.) A/D) – Department computer protection continues to be addressed. It was noted that with the installation of “computer software for Virus Protection) seems to be working as expected. Any previous concerns or issues should now be considered addressed.
- c.) A/D) - Budget 2016-2017, continued efforts with “carry-over” of funds (Debra Perkins to follow up with recommendations for changes that would be necessary to keep our practices within recommended guidelines and tax practices). 2016/2017 Budget now accepted as presented this meeting to the board. Mike Neil motioned to accept; Sue Hileman seconded; motion passed 5-0.
- d.) A/D) – 1973 GMC 4000 gallon Tender re-addressed. Open bids for this offering were opened and presented to the board for review (bidding was closed on this date). There were 3 accepted bids that qualified for review and award of said item. The board unanimously voted to sell the item to the highest bidder. (If anyone would like further information on this item listing, feel free to contact the board.) Approved without any comment from the public, as is! Mike Neil motioned to accept; Sue Hileman seconded; motion passed 5-0.

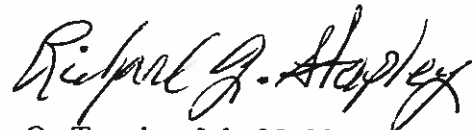
8.) New Business

9.) **Chief’ Report** – (presented by Chief Robert Garvin; see attached).

10) **Summary of Current Events, News and Correspondence** - presented by all members of the board. Discussions were in general and brief at this meeting. Nothing to report.

11) **Time and Date of next meeting** – noted and accepted to resume at 7pm, July 28th, 2016.

12) **Adjournment** at appx. 8:45 pm.



On Tuesday, July 05, 2016
By: Richard Stapley