

# Clay Springs – Pinedale

Volunteer Fire District  
P.O. Box 1267  
Pinedale, Arizona 85934

## Minutes of the

Governing Board Meeting  
July 28th, 2016, 7:00 pm. at the Pinedale Station

The Fire Board of the Clay Springs Pinedale Volunteer Fire District will meet in regular session in Navajo County, Arizona at the above noted date, time and Pinedale fire station meeting room. The board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03(A) (3) for legal advice with the District attorney on matters as set forth in the agenda. The following topics and variables provided and noted below, will be subject to board consideration, discussion approval, or for further action.

Persons with disabilities who need accommodation to attend and participate in these meetings, may contact the District (at least 48 hours prior to scheduled meetings) & accommodations will be arranged.

- 1.) **Call to Order:** at 7pm by Bob Quackenbush, whom also conducted meeting.
- 2.) **Pledge of Allegiance/Invocation led & provided by Mike Neil.**
- 3.) **Roll Call;** Bob Quackenbush, Mike Neil, Richard Stapley, Debra Perkins.  
Chief Bob Garvin, Chief Del Etter, Starla Kizzar also in attendance as guests.
- 4.) **Call to the Public:** The Public may address the Board concerning matters not on the agenda. The board is constrained from taking immediate action on “new items”, and may only refer the matter for further review or place the matter on a future agenda (potential action item assigned for next meeting). Items on the regular agenda should not be discussed during the call to public.
- 5.) **Approval of Minutes:** for board meeting dated June 23rd, 2016: Mike Neil motioned to accept minutes; Debra Perkins seconded; motion passed, 4-0.
- 6.) **Monthly Financial Report.** Action/Discussion (A/D) on District Finances by Del Etter. Motion to accept finance report; Mike Neil motioned to accept Monthly Financial Report with updates (minor changes only) applied recently by Del Etter and Starla Kizzar; Debra Perkins seconded; motion passed 4-0.
- 7.) **Old Business:**
  - a.) A/D) - Review and discuss the opportunities for Starla Kizzar to take educational classes at local college or online training programs for Quick Books. This education has been noted and deemed paramount to her ability to correctly (and within the legal constraints) manage budget item listings proficiently. Item was further addressed at this meeting and the board is leaning towards her option of taking these classes online. This option will be presented to Starla Kizzar for commitment.

- 1.) **New Business (no real NEW business to be addressed at this meeting)**
- 2.) **Chief' Report** – (presented by Chief Robert Garvin; see attached).
- 10) **Summary** of Current Events, News and Correspondence - presented by all members of the board. Discussions were in general and brief at this meeting. Nothing to report.
- 11) **Time and Date of next meeting** – noted and accepted to resume **at 7pm, August 25th, 2016.**
- 12) **Adjournment** at appx. 8:10 pm.



Prepared on Saturday, 30th, 2016  
By: Richard Stapley