

**CLAY SPRINGS-PINEDALE
VOLUNTEER FIRE DISTRICT
P.O. BOX 926
CLAY SPRINGS, ARIZONA 85923**

**AGENDA FOR
GOVERNING BOARD MEETING**

August 21, 2014

MINUTES OF MEETING

The Fire Board of the Clay Springs Pinedale Volunteer Fire District will meet in regular session at the Pinedale Fire Station in Navajo County, Arizona. The board may vote to go into executive session on any agenda item, pursuant to A.R.S. 38-431.03(A) (3) for legal advice with the District's attorney on matters as set forth in the agenda item. The Following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

- 1) **CALL TO ORDER : Bill Petersen 7:00pm**
- 2) **PLEDGE OF ALLEGIANCE / INVOCATION : Bill Petersen**
- 3) **BOARD MEMBERS PRESENT: Bill, Rob, Debra, Mike, Bob, Chief Garvin, Asst. Chief Etter**
- 4) **DISCUSSION AND POSSIBLE ACTION ON MINUTES: Minutes approved as read, Debra moved, Rob second, approval of minuted.**
- 5) **DISCUSSION AND POSSIBLE ACTION ON FINACIAL INFORMATION: Del Etter – Balance sheet produced by auditors, fiscal year, profit & loss – journal entries on last page, corrected in Quick Books, re classing of entries. Bottom line, \$ remains the same. First month of fiscal new year expenses are documented. See attached CSPVD balance sheet, profit & loss, and journal as of June 30, 2014. What auditors want to see....**
 - **warrants & deposits**
 - **income statement [profit&loss]**
 - **balance sheet**
 - **ea. month fire board receives financial reports**
 - **mo. end fund statements & reports**
 - **pension statement & CU statement**
 - **cash flow**
 - **budget reports**
 - **internal controls policy**
 - **obtaining a uninterrupted power supply**

- **audit findings and recommendations**

- 6) Fire Chief and Asst. Chief sworn in with Oath of Office
- 7) CHIEFS REPORT: **Chief Garvin – see attached**
- 8) DISCUSSION AND POSSIBLE ACTION ON NEW CORRESPONDENCE: **Bill from Saunders to cover expenses – pre-purchase propane for both stations for winter. Bill Petersen – new law requires 6 hrs. training for Board members & Chiefs beginning with election of 2014.**
- 9) CALL TO THE PUBLIC:
- 10) EXECUTIVE SESSION – WHEN REQUIRED
- 11) DISCUSSION AND ACTION ON DATE, TIME AND PLACE OF NEXT MEETING: **Sept. 18, 2014**
- 12) CLOSING PRAYER : **Rob Langford**
- 13) ADJOURNMENT: **8:25 pm**

